



SCHOLARSHIPS AND BURSARIES POLICY

1. PURPOSE

To recognize academic excellence, support financially disadvantaged students, and promote inclusive access to quality medical education at KIMS through a transparent scholarship and bursary system.

2. SCOPE

This policy applies to all MBBS students enrolled at KIMS and covers the following categories:

- Merit-Based Scholarships
- Need-Based Bursaries
- Special Category Scholarships (e.g., Orphan, Differently-Abled, Remote Area)

3. TYPES OF SCHOLARSHIPS & BURSARIES

3.1 Merit-Based Scholarship

Awarded to top-performing students based on academic performance in professional examinations.

Eligibility Criteria:

- Minimum 1 distinction in the latest professional exam
- Top 5% position within the class
- No record of disciplinary action
- Full-time, regularly enrolled student

Award Amount:

- Up to 100% tuition fee waiver for top 1 position per class
- 50% tuition fee waiver for next 2 highest scorers
- Subject to annual renewal based on continued academic excellence

3.2 Need-Based Bursary

- Awarded to students from low-income families who demonstrate financial need.

Eligibility Criteria:

- Gross monthly household income \leq PKR 50,000
- Satisfactory academic performance (passing all subjects in the last exam)
- No disciplinary record
- Supporting documents required: income certificate, utility bills, guardian's affidavit

Award Amount:

- Up to 75% tuition fee assistance
- Monthly stipend (if applicable)
- Renewable annually upon review

3.3 Special Scholarships

Awarded to students under the following categories:

- Orphan students
- Differently-abled (with medical certification)
- From underprivileged or remote areas (per HEC/NUMS list)

Eligibility Criteria:

- Fulfillment of category-specific documentation
- Good academic standing
- Interview and verification by the Financial Aid Committee

Award Amount:

- Varies from 50%–100% tuition fee waiver or hostel fee coverage
- Based on fund availability and case merit

4. APPLICATION PROCESS

- Call for applications issued at the start of each academic year
- Students submit the **Scholarship Application Form** with required documentation to the **Student Affairs Office**
- Deadline: 2 weeks after announcement
- Incomplete or late applications will not be considered

5. REVIEW AND SELECTION

- The **Financial Aid and Scholarship Committee (FASC)** will review and evaluate all applications
- Merit lists will be prepared based on approved criteria
- All awards are subject to budget availability and approval by the Principal

6. RENEWAL CRITERIA

- Continued academic performance as per type of award
- No involvement in academic misconduct or violation of student code of conduct
- Re-submission of documents for income reassessment (for bursaries)

7. TRANSPARENCY & MONITORING

- A consolidated **Scholarship Register** will be maintained by the Student Affairs and Finance Offices
- Annual report to the Academic Council detailing recipients, types, and total funds disbursed
- Policy will be displayed on the student portal and institutional website



8. APPEALS

Students denied scholarships may submit an appeal within **10 working days** to the Principal's Office for reconsideration.

9. POLICY REVIEW

This policy will be reviewed every **two years** by the Academic Council and Finance Committee in light of student needs and available funding.

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